MARSH COUNTRY HEALTH ALLIANCE MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE

MINUTES OF BOARD MEMBERS MEETING May 21, 2013

- 1. **CALL TO ORDER**: The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 9:30 a.m.
- 2. ROLL CALL:

Board Members Present in Person:

- Russell Kottke, Dodge County Chairman (MCHA President)
- Scott Alexander, Sauk County Board Supervisor (MCHA Secretary)

Board Members Present Via Teleconference:

- Mary Cupery, Columbia County Supervisor (in Robert Westby's place)
- Janel Brandtjen, Waukesha County Supervisor (MCHA Member at Large)
- James Mode, Jefferson County Supervisor (MCHA Treasurer)

Human Services Staff Present Via Teleconference:

- Laura Kleber, Waukesha County ADRC Manager
- Antwayne Robertson, Waukesha County Deputy Director HHS

Also Present, in Person:

- Jane Hooper, Clearview Administrator
- Lori Kurutz, Clearview Director of Support Services
- Anthony Marchese, Clearview Director of Finance / MCHA Deputy Treasurer
- Jill Soldner, Clearview Administrative Secretary / MCHA Deputy Secretary
- 3. APPROVAL OF MINUTES OF FEBRUARY 26, 2013 MEETING: Motion by Janel Brandtjen (Waukesha County); seconded by Mary Cupery (Columbia County), to approve the February 26, 2013 Quarterly Meeting Minutes. Abstained by James Mode, who was not present at the February 26, 2013 meeting. Motion carried.
- 4. **CENSUS** (as of May 21, 2013):

IID (formerly FDD):

42 of 46 beds

Female/Male Dementia:

121 of 140 beds

Brain Injury Center:

26 of 30 beds (not part of MCHA)

Behavioral Health 1 & 2:

20 of 20 beds (not part of MCHA)

Community Group Home:

4 of 4

Trailview

3 of 4

5. QUARTERLY FINANCIAL REPORT:

MCHA Utilization Report:

The MCHA Utilization by County Report was distributed to MCHA members. This report was modified by the request of MCHA so MCHA members can better understand their utilization in the current year. All counties with residents currently residing on MCHA households are shown with number of patient days for January through March 2013. Each county's utilization is then calculated for January through March 2013.

• MCHA Financials:

The MCHA Program Income Statement was distributed to members. This report showed actual MCHA revenue and expense including allocated expenses through March 2013. There also was a column showing the 2013 MCHA budget through March and the actual MCHA revenue and expense through March 2012. For the first three months of 2013, MCHA had a loss of \$872,921 compared to a budgeted loss of \$550,173. Revenue was under by \$290,000 due to census being under budget for the first three months of FY 13. The revenue does not include any property adjustments for Medicaid for the new facility.

The Clearview Program Income Statement was also distributed to members. This report shows the revenue, direct expense for MCHA and non-MCHA households, as well as allocated overhead expenses. This report also shows the cost per day for direct and indirect departments as well as our total revenue and expenses. Through March Clearview has an operating loss of \$566,533.

- 6. FUTURE AGENDA ITEMS: None at this time.
- 7. ADJOURN: There being no further business to come before the Commission Board, motion by Janel Brandtjen (Waukesha County), to adjourn; seconded by James Mode (Jefferson County). Meeting adjourned at 9:43 a.m. Motion carried.

Respectfully submitted this 27th of August, 2013.

MARSH COUNTRY HEALTH ALLIANCE

Scott Alexander Secrets

DATES AND TIMES OF 2013 MEETINGS:

• QUARTERLY FINANCIAL MEETING (Commission Board members) Monday, November 25, 2013, at 9:30 a.m., at the Dodge County Administration Building, located at 127 East Oak Street, Rooms 1H and 1I, Juneau, Wisconsin 53039.

MCHA Utilization By County Fiscal Year 2013

•	•	•		Medi	caid D	ays fo	or Fisc	Medicaid Days for Fiscal Year 2013	r 2013				
COUNTY	Jan.	Feb.	March April		Ma <	Punc			j	 	, e	3	2
		-				1 30					į	L-All	r Ni %
COLUMBIA	23	56	62										1.53%
										1			
10 - 1 2 - 1 2 - 1 3 - 1	1.5			10.									
KENOSHA	93	2	62										1.88%
MARINETTE	28	8 78	3.4										0.76%
													V 47:-7
WALWORTH	34	58	34										0.76%
	70	3	3										1.53%
1,171													

Program Income Statement Fiscal Year 2013 Through March

Income Statement

	400	Cost/	MCHA	Cost/	Behavic	<u> 70</u>	Group Home	Cost/	Group Home	Cost/	Brain	Cost/	
Medicaid	1 969.495	rat Day	2 189 427	Pat Day	Health	h Pat Day	Trailview	Pat Day	Community	Pat Day	Injury	Pat Day	Totals
Medicare	231.124		358 166										1,969,495
Non MCHA Revenue			204			Ę.							231,124
Other Revenue	1,010,080		952,071			//6	58,134		86,382		1,367,091		2,091,184
Total Revenue	3.210.699		3 499 664		05.3								1,010,080
			topicstic		116,816	//0	58,134		86,382		1,367,091		5,301,883
Direct Expenses	2,573,797	187.43	2,514,519	183.11	443,857	857 262.48	63.062	225.22	79 902	243.60	720 007	000	6
Net Income/Loss	636,902		985,145	elli)	135,720	l_			6,480	00.014	628,814	97.760	1,402,988
Overhead Expenses													
Restorative Nursing	10 541	72.0	10 475	3			•						
Physician Services	40.110	66.6	14,000	3 :	; ;	1,298 0.77	215	0.77	252	0.77	1,445	0.77	13,751
Social Services	40,119	2.92	54,080	5.14	4		818	2.92	958	2.92	5,498	2.92	52,334
Documenting Authorities	41,931	3.05	54,318	5.16	.s.	5,164 3.05	852	3.05	1,002	3.05	5,747	3.05	54,698
Recreation Activities	31,491	2.29	37,844	3.60	3,8	3,878 2.29	642	2.29	752	2.29	4.316	2.29	41 079
Dietary Services	293,374	21.36	311,771	29.62	36,127	127 21.36	5,982	21.36	7,007	21.36	40.208	21.36	382 698
Maintenance	156,709	11.41	153,351	14.57	19,298		3,195	11.41	3,743	11.41	21.477	11.41	204.033
Housekeeping	71,944	5.24	2,781	0.26	8,	8,859 5.24	1,467	5.24	1,718	5.24	9.860	5.24	93.849
Laundry	28,672	5.09	30,222	2.87	3,5	3,531 2.09	585	5.09	685	2.09	3.930	2.09	37.402
Fansportation	17,937	1.31	21,278	7.02	2,2 (,2	2,209 1.31	366	1.31	428	1.31	2,458	1.31	23,398
Offices	77,771	2.66	84,877	8.06	775'6		1,586	99.5	1,858	2,66	10,659	5.66	101.450
rigance	77,095	5.61	83,599	7.94	# 7.6	9,494 5.61	1,572	5.61	1,841	5.61	10.566	5.61	100,568
Medical Records	14,882	1.08	14,855	1.41	1,8	1,833 1.08	303	1.08	355	1.08	2.040	108	19 413
Administration	101,438	7.39	104,265	9.90	12,491	191 7.39	2,068	7.39	2,423	7.39	13.902	7.39	132 323
Depreciation	311,010	22.65	330,902	31.43	38,299	99 22.65	6,342	22.65	7,429	22.65	42,625	22.65	405.703
Other Expenses	234,909	17.11	240,698	22.87 ///	728,927	17.11	4,790	17.11	5,611	17.11	32,195	17.11	306 432
Iotal Overhead	1,509,823	109.95	1,535,318	145.85	185,924	24 109.95	30,786	109.95	36,063	109.95	206,924	109.95	1,969,521
Total Gain (Loss)	(872,921)		(550,173)		(50,204)	04)	(35,714)		(29,583)		421,890		(566,533)

MCHA Program Income Statement

Through March 31 2013 Income Statement

	2013 Actual MCHA	2013 MCHA Budget	2012 MCHA Actual	Financial Hishlishts
Medicaid	1,969,495	2,189,427	2,024,522	
Medicare	231,124	358,166	234,666	* Revenue is about \$290,000 under hudget due to
Other Revenue	1,010,080	952,071	948,653	Medicaid and Medicare census being under hindert
Total Revenue	3,210,699	3,499,664	3,207,841	for the first 3 months of the year. Currently both
Direct Expenses	2 573 707	2 514 510	0000	Medicaid and Medicare census is at or above
Net Income/Loss	636,902	985,145	439,299	budget numbers.
				* Direct MCHA expenses are approximately \$59,000
Overhead Expenses				over budget and overhead expenses are \$26,000
anion M. chitches				under budget. Other expense includes interest
restorative nursing	10,541	10,476	10,302	payments for new building.
Physician Services	40,119	54,080	53,177	
Social Services	41,931	54,318	36,019	* Revenue does not include a property adjustment
Recreation Activities	31,491	37,844	38,074	to the Medicaid rate for the new building
Dietary Services	293,374	311,771	310,927	The new rate should be released shortly by the
Maintenance	156,709	153,351	154,213	Medicaid Auditors.
Housekeeping	71,944	2,781	79,431	
Laundry	28,672	30,222	27,242	
Transportation	17,937	21,278	21,154	
Utilities	177,77	84,877	118,431	
Finance	77,095	83,599	93,278	
Medical Records	14,882	14,855	15,550	
Administration	101,438	104,265	89,775	

245,179 26,605 1,319,357

330,902 240,698 1,535,318

311,010 234,909 1,509,823

> Other Expenses Total Overhead

Depreciation

(880,058)

(550,173)

(872,921)

Total Gain (Loss)